

City of St. Robert
Board of Alderman Meeting
St. Robert Municipal Chambers
August 01, 2023
5:00 P.M.

Present: Mayor George A. Lauritson
Alderman Susan Davidson
Alderman Linda Daniels
Alderman Glen Askeland
Alderman Walter Reese
Alderman Michael Myers
Alderman John Moore

Absent: Alderman Reggie Hall
Alderman Todd Williams

Staff Attending: City Attorney, Carrie Williamson
City Attorney, Tyce Smith
City Administrator, Anita Ivey
Assistant City Administrator, Mark Parker
Finance Officer; Fredrica Norris
Human Resources/City Clerk, Cassandra Heimsness
Public Works, Steve Long
IT, Don Coplin
Transfer Station, Ricky Zeigenbein
Parks & Rec, Charles Cochran

NOTICE OF MEETING

1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY THE QUORUM AT 1700

2. VISITORS: Ryan Rolshouse- spoke adequately about improvements that need to be done to the City of Saint Robert Skate Park. Including cracks in the concrete and installing better lighting that would be set to timers until 10pm. Enhancements including manual pad, jump ramp, china gap, mini ramp, fun box pyramid and bowl. Steve and Charles are assigned to look into the concrete and see how the repairs could be completed. The Alderman support the improvements.

3. CONSENT AGENDA:

Alderman Linda Daniels read the Treasurer's Report

Motion by Alderman Myers and seconded by Alderman Askeland to approve the Board of Alderman meeting minutes dated July 11, 2023 the Treasurer's Report, and Payment of Bills.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

4. OLD/NEW Business

4.1 AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A PREMIUM SUMMARY PROVIDED BY OLLIS/AKERS/ARNEY INSURANCE & BUSINESS ADVISORS FOR LIABILITY, PROPERTY, WORKERS COMPENSATION, AND OTHER INSURANCE.

Motion by Alderman Daniels and seconded by Alderman Moore to approve Bill #23-043 on the first reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Myers to approve Bill #23-043 on the second reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Moore and seconded by Alderman Askeland to approve ordinance #3973 on the final reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

4.2 AN ORDINANCE AUTHORIZING THE PURCHASE OF FORESTRY CUTTER EQUIPMENT FROM UNITED RENTALS.

Motion by Alderman Moore and seconded by Alderman Reese to approve Bill #23-044 on the first reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Askeland to approve Bill #23-044 on the second reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Daniels to approve ordinance #3974 on the final reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

4.3 AN ORDINANCE AUTHORIZING THE PURCHASE OF A PLUG HUG FIRE HYDRANT CLEANING SYSTEM FROM PLUG HUG LLC

Motion by Alderman Askeland and seconded by Alderman Moore to approve Bill #23-045 on the first reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Myers to approve Bill #23-045 on the second reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Moore and seconded by Alderman Reese to approve ordinance #3975 on the final reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye

Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

4.4 AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR OF THE CITY OF ST. ROBERT TO EXECUTE A STATE BLOCK GRANT AGREEMENT BETWEEN THE CITY OF WAYNESVILLE, THE CITY OF ST ROBERT, AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION.

Motion by Alderman Reese and seconded by Alderman Myers to approve Bill #23-046 on the first reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Daniels and seconded by Alderman Moore to approve Bill #23-046 on the second reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Daniels to approve ordinance #3976 on the final reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

4.5 AN ORDINANCE APPROVING A ONE YEAR LEASE WITH LINCOLN UNIVERSITY

Motion by Alderman Moore and seconded by Alderman Myers to approve Bill #23-047 on the first reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Daniels and seconded by Alderman Myers to approve Bill #23-047 on the second reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Moore and seconded by Alderman Askeland to approve ordinance #3977 on the final reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

5. NEXT COMMITTEE MEETINGS ARE SCHEDULED FOR:

- 5.1 Wage, Finance and Employment _____ @ _____
- 5.2 Public Works _____ @ _____
- 5.3 Emergency Services _____ @ _____
- 5.4 Park Committee _____ @ _____

6. COMMENTS BY THE ALDERMEN:

Alderman Askeland – Restrooms at the city park are constantly dirty and not up-kept, what can we do to fix this? The Swimming Pool has closed early can we look into why?

Alderman Davidson – N/A

Alderman Daniels – Can pens be placed in chambers for the Alderman

Alderman Hall – N/A

Alderman Williams – N/A

Alderman Reese – The Transfer Station associates are amazing and work very hard. Is there anything we can do for them to help the community understand that safety around trash trucks is very important.

Alderman Myers- N/A

Alderman Moore- N/A

7. COMMENTS BY THE ADMINISTRATION:

7.1 Finance Officer, Fredrica Norris

- Bookkeeping position has been filled and we are looking for a new AP Clerk
- Tina has been helping get everything up to date and we will have a meeting with her tomorrow with Tina, Mayor, Fred, Anita and Dana

7.2 Human Resources, Cassandra Heimsness:

7.3 Public Works, Steve Long:

- July 12th week we had 3 water main breaks due to dry weather on Hwy Z, Lee Dr, and Lomax.
- Had multiple meter leaks during the same week but the guys worked repairs fast
- Installed all IT outlets at the treatment plant, sheet rock will be going up next
- Pump 6 went down, infailed quit working due to crack in part, need to update policy for insurance, repaired one is 27,000 versus new one is 70,000
- Electric department had to fix a pole but was able to fix the issue quickly
- Contractors poured concrete road next to Honda shop
- Will be assisting MODOT on Boulevard leading towards Y HWY, replace valves
- ServPro should be out to do walk thru and fix the tiles that are not in good shape
- The ceiling to City Hall is being worked on slowly, will be taking down, installation, and then everything will go back up to finish
- No time frame on road lines leading towards HWY Y

7.4 IT Manager, Don Coplin:

7.5 Transfer Station Manager, Ricky Zeigenbein:

- Total of 4399 tons for the month of July
- Averaging 219 tons per day in July
- Went with a different broker for recycling making more off of cardboard now
- Looking at putting up new building at Transfer Station for strictly recycling
- Truck broke down over by Super 8, breaker booster went out

7.6 City Attorney, Tyce Smith

7.7 Youth Sports Director, Ashley Palmer:

7.8 Parks and Recreation Superintendent, Charles Cochran:

- Replaced some parts on the City of Saint Robert park today
- Lazy River Pump went out, part won't be in until end of Aug beginning of Sep
- Averaging 4 parties a week
- 145 paying customer per day; 777 season passes
- Group swim lessons are going great, 5 kids per class
- Aug 14th will be last day then we will stay open only weekends until Labor Day

7.9 Assistant City Administrator, Mark Parker:

- Worked with Don on phone updates
- Have been working on updating cities website

7.10 City Administrator, Anita Ivey

- Showed completed layout of the Neon Park, Jeff Meadows says it should be open by fall but we are shooting for a Spring opening
- Advilarian tax has been figured out, it will run in Dixon Pilot for 14 days
- MODOT was out doing a traffic counts, to help with a future project
- Growth Alliance met on the EDA Grant
- Aldis partners are happy and everything is moving along great
- Health department came out to discuss issues with community members cooking out of their home and selling products

- Census Bureau called and was able to update information with them
- Curtis was able to catch the man breaking into the Golf Course

8. COMMENTS BY THE MAYOR:

- The Next Regular Board of Aldermen Meeting will be August 15 @ 5pm.

10. VOTE TO CLOSE MEETING:

Meeting Is Being Closed Pursuant to Missouri Law Chapter 610.021 to Include:

Motion by Alderman Myers and seconded by Alderman Askeland to adjourn the Regular Council Meeting at 1812 p.m.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			
Vote:			

Dr. George A. Lauritson, Mayor

Attest:

Cassandra Heimsness, Deputy City Clerk